

**CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT
FIRE BOARD MEETING**

AGENDA

246 Dayton Valley Road, Suite 105

Dayton, NV 89403

Thursday, November 13, 2025

OPEN MEETING – 6:00 p.m.

Teams Meeting

Meeting ID: 280 247 048 725 7

Passcode: oS6CU2u8

The Central Lyon County Fire Protection District (CLCFPD) Board of Directors (Fire Board) may take action on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the President of the Board. Items may be combined for consideration by the Fire Board at the discretion of the chairperson. Items may be pulled or removed from the agenda at any time.

Please note: Members of the public wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the Fire Board. Minutes of the meeting are produced in a summary format and are not verbatim.

- 1. Call to Order and Pledge of Allegiance**
- 2. Introduction of Fire Board, Staff, CLCFPD Representatives, Guests and Public**
- 3. Public Comment (discussion only):** No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Fire Board elects to extend the time.
- 4. Approval of Agenda (for possible action):** This item will approve the agenda. (Fire Board)
- 5. Presentation of Awards and/or Recognition of Accomplishments**
- 6. Approval of Minutes (for possible action):** This agenda item will discuss whether to approve the minutes of the October 9, 2025 Central Lyon County Fire Protection District Fire Board meeting. (Fire Board)
- 7. Risk Reduction Program Presentation (non-action item):** This agenda item will provide an overview of Central Lyon Fire’s Risk Reduction Program, including recent accomplishments, ongoing projects, and areas of future focus. (Division Chief Nollsch)

- 8. Discussion of Second Reading and Possible Adoption of the 2024 Code Amendment and Fee Schedule (for possible action):** This agenda item will discuss and possibly approve the proposed 2024 code adoption and associated fee schedule. The proposed codes would be implemented as a soft adoption beginning immediately once approved, with a hard adoption date of January 1, 2026. Adoption includes the 2024 ICC codes; International Fire, Building, Residential, Existing Building, Mechanical, Uniform Mechanical and Uniform Plumbing Codes. The adoption also incorporates the 2024 Northern Nevada Code Amendment Package for both fire and building codes. (Fire Board / Fire Marshal Mink)
- 9. Discussion to Approve Resolution 2025-4 Establishing the Adoption of the 2024 International Fire Code (for possible action):** This agenda item will discuss and possibly approve the adoption of the 2024 International Fire Code including the 2024 Central Lyon Fire code amendments and repealing any prior conflicting resolutions of code adoption. (Fire Board / Fire Marshal Mink)
- 10. Discussion to Approve Resolution 2025-5 Establishing the Adoption of the 2024 International Wildland Urban Interface Code (for possible action):** This agenda item will discuss and possibly approve the adoption of the 2024 International Wildland Urban Interface Code including the 2024 Central Lyon Fire code amendments and repealing any prior conflicting resolutions of code adoption. (Fire Board / Fire Marshal Mink)
- 11. Discussion to Approve a Representation Agreement with Allison MacKenzie, LTD for HR Investigative Services (for possible action):** This agenda item will discuss approving a Representation Agreement to provide legal investigative services for a pending HR investigation. (Fire Board / Amber Law)
- 12. Discussion to Approve a Revised Policy Establishing a Standard, Hierarchy, and Framework for District's Policies (for possible action):** This agenda item will possibly approve revised Administrative Policy 1.1 – Policy on Policy. (Fire Board / Chief McHargue)
- 13. Discussion to Approve a Revised Policy on Policy Development and Revision (for possible action):** This agenda item will possibly approve revised Administrative Policy 1.2 – Policy Development and Revision. (Fire Board / Chief McHargue)
- 14. Discussion to Approve a Memorandum Policy (for possible action):** This agenda item will possibly approve Administrative Policy 1.3 – Memorandum Policy. (Fire Board / Chief McHargue)
- 15. Discussion to Approve a Policy on Employee Recognition and Morale (for possible action):** This agenda item will possibly approve Administrative Policy 1.4 – Employee Recognition and Morale Policy. (Fire Board / Chief McHargue)

16. Discussion to Approve an Employee Holiday Recognition Event (for possible action): This agenda item will discuss and review a Board Memorandum regarding the proposed use up to \$5,000 in District funds to host an annual Employee Holiday Recognition Event honoring Fire District personnel and volunteers. (Fire Board / Fire Chief McHargue)

17. Reports:

- a. CLCFPD Fire Chief
- b. Fire Board Members
- c. Fire Marshal Report
- d. Central Lyon County Fire Chiefs Association
- e. Central Lyon County Firefighters; Local 4728
- f. CLCFPD Volunteer Fire Departments
- g. Legislative Bills & Actions
- h. Interagency Interactions

18. Review CLCFPD Bills/Financial Reports (for possible action): This agenda item contains discussion regarding the Bills and Financial Reports of the District. (Fire Board / Amber Law)

19. Review CLCFPD Ambulance Enterprise Fund Write Offs (for possible action): This agenda item contains discussion regarding the Ambulance Enterprise Fund Write Off amounts of the District. (Fire Board / Amber Law)

20. Review CLCFPD Travel Requests (for possible action): This agenda item contains discussion regarding any travel requests for District personnel. (Fire Board / Amber Law)

21. Public Comment: The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

22. Closed Personnel Session (for discussion only): This agenda item will discuss confidential personnel information.

23. Adjournment (for possible action)

The Central Lyon County Fire Protection District is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special assistance is needed, please notify the District Office in writing at: 246 Dayton Valley Road, Ste.106, Dayton, NV 89403, or by calling (775) 246-6209. at least 24 hours in advance.

In accordance with NRS 241.020, this notice of agenda was posted at or before 9:00 a.m.
On November 10, 2025, at the following locations:
CLCFPD District Office, 246 Dayton Valley Road, Ste.106, Dayton, NV

Dayton Post Office, 50 4th Ave., Dayton, NV
CLCFPD Silver Springs Fire Station, 1135 N. Spruce Ave., Silver Springs, NV
CLCFPD Website: www.centrallyonfire.org
State of Nevada Public Notice Website: www.notice.nv.gov

To request a copy of the supporting materials for this meeting, or to receive the Teams meeting link, please email admin@centralfirenv.org or call (775) 246-6209.

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BOARD OF DIRECTORS:

Chuck Ritter	(775) 771-3710 District 1
Louis Lemaire	(775) 224-5047 District 2
Tod McIntosh	(775) 690-7219 District 3
Ray Johnson	(775) 577-2069 District 4
Jenny Williamson	(541) 410-4377 District 5